

**Notice of Findings**

**Notice To:** Heidi Reyna - Director

**Facility Name:** Wonderfully Made

**Owner:** Heidi Reyna

**Site Address:** 719 1/2 3rd St.

**City/State/Zip:** Evansville, WY 82636

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/13/2020, and investigated by Teddie Schroyer

A statement of childcare allegation, CPL-45315, was provided on 03/13/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 19. Infant and/or Toddler Care

(b) Sleeping infants shall:

(vi) Be placed in the same or adjacent room with enough light to see each infant's face, to view the color of the infant's skin and to check on the infant's breathing;

Explanation of Findings: During the 03/13/2020 Facility Visit, it was observed that the room where the children were sleeping was very dark and children's coloring or breathing could not be seen.

Action Required: Lights were turned on while Licensor was at the facility. Room must be light enough to see all children and their coloring and breathing. Please submit a detailed corrective action plan to the Child Care Licensing Office showing how you will assure that the room where children are sleeping is light enough to see all children's coloring and breathing.

Corrective Action Plan Due Date: 04/10/2020

Corrective Action Plan Achieved Date: 04/08/2020

Compliance Due Date: 03/13/2020

Compliance Achieved Date: 04/08/2020

Action Met Comments: Received corrective action plan, lights will be left on so that there is enough lighting in the room to see that the children are sleeping.

2. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)  
Section 3. Director/Assistant Director and Staff Requirements

(b) An assistant director does not need to meet the requirements of the director but shall have the following:

(iv) Sufficient knowledge and training in the operation of the facility as well as decision making authority to assume the duties of director during his/her absence before they can assume responsibility of the operation of the facility; and

Explanation of Findings: During the 03/13/2020 Facility Visit staff that was present did not have access to children's or staff's records and could not provide needed information to Licenser.

Action Required: Please submit a detailed corrective action plan to the Child Care Licensing Office showing how you will assure that when the director is not present and "assistant director" has access to the required information needed in the director's absence.

Corrective Action Plan Due Date: 04/10/2020

Corrective Action Plan Achieved Date: 04/08/2020

Compliance Due Date: 04/10/2020

Compliance Achieved Date: 04/08/2020

Action Met Comments: Corrective action plan received showing that facility staff was given training on where records are kept and chain of command.

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Licenser Supervisor: Stoney Busch  
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Phone: 307-473-3933  
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Signature: \_\_\_\_\_  
Nichole Anderson for Teddie Schroyer

Date: \_\_\_\_\_

CC:  
Heidi Reyna - Owner  
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